

2020 TeamConnor Grant Submission Guidelines

Guidelines for Submission

Please include the following information using NIH grant guidelines:

- 1. Cover Page (1 Page)**
 - Title of Project
 - Institution
 - PI (s)
 - Contact Information/Address/Key Contact Person
 - Type of application: New, Resubmission, or Renewal Grant

- 2. NIH Biographical Sketches for key personnel**
 - Include Biosketch for PI(s), as well as trainees (residents, fellows) who will be directly involved in research project
 - Individual Biosketches should not exceed 5 pages

- 3. Facility and Lay Summary (1 page)**
 - Brief hospital or research facility description (one paragraph)
 - Lay summary of specific research project for which funds are sought (two paragraphs)

- 4. Full proposal of specific program(s) for which funds are sought, to include the following: (limit to 2 pages)**
 - Introduction
 - Specific Aims
 - Research Plan/Strategy
 - Enrollment report, if applicable
 - Timeline for research

- 5. Project budget (see attached 2-page format)**

- 6. Funding and Purpose (1-page total)**
 - Amount of funding requested from TCCF
 - Please list and/or describe any other sources of active and/or pending grant support
 - Purpose: Please describe how your proposed research project will be unique and applicable to the TeamConnor mission of helping to improve the treatment of childhood cancer, either through direct clinical impact or advancements in the pre-clinical spectrum that hold promise for novel therapies. (1-2 paragraphs)
 - Funding information: Name and address where funding should be sent if your application is selected for funding.

For proposal submissions, please note the following:

In order to assure that every application can be fully reviewed on a timely basis, the following deadlines and procedures have been established.

- Final submission to TeamConnor is required on or before Friday, August 14, 2020. Proposals must be received at the Foundation by 5:000 PM (CST) on the deadline date.
- Proposals may be submitted by e-mail only. Proposals may not be faxed or mailed.
- Please limit application to 7 pages (plus no more than 5 pages per NIH Biographical Sketch)
- For proposal submissions by e-mail: The proposal and all attachments must be combined into ONE PDF or Word document.
- Applications that do not follow the above stated guidelines will not be considered for funding.

Award Notification Date – Late November/ Early December 2020

If you have any questions about your grant application, please contact Emily Allbright, Executive Director at eallbright@teamconnor.org or at 972-663-7327.

Email grant proposals to info@teamconnor.org by 5:00 PM (CST) on Friday, August 14, 2020.